

PREPARED BY: Whitcomb

DATE MATERIAL PREPARED: 6/13/08

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**AGENDA ITEM:** Adopt Revised PEI/Innovation Plan Review Process; Adopt Revised CSS/WET/Cap/IT Plan Review Process

**ENCLOSURES:**

- MHSOAC Plan Review Process for Prevention and Early Intervention and Innovation, revised 6/13/08
- MHSOAC Plan Review Process for Community Services and Supports, Workforce Education and Training, and Capital Facilities/Technology

**OTHER MATERIAL RELATED TO ITEM:**

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**ISSUE:**

An unforeseen complication has arisen since the MHSOAC approved the MHSOAC plan review processes for the MHSA components. The current review processes state that any Commissioner can elect to review any plan. However, due to the Bagley-Keene Open Meeting Act, if more than two Commissioners participate during the actual meeting or conference call of the review team, the meeting/call must be posted and open to the public.

The problem with publicly noticing a review team meeting or conference call is that anyone can listen to the review team's critique of a particular county's plan. At the point in the review process when the meeting occurs, the review team may have many criticisms, questions, or need for clarification of the plan contents. The discussion points may be informal but the perception to the public who may be listening in cannot be determined. Out of respect for the county submitting the plan, MHSOAC staff propose a revision to the process.

Enclosed are the review processes for both PEI/Inn and for CSS/WET/Cap/IT. They have been revised to include underscored language that states the following:

MHSOAC staff forwards plans, DMH comments, and stakeholder comments to each reviewer. Staff also sends plans to all MHSOAC Commissioners, who can elect to review any plan. If more than two MHSOAC Commissioners choose to review a plan, the lead commissioners for that area determine which two will participate in the plan review meeting. Other interested commissioners submit their comments in writing in advance of the review meeting, using the approved review tool.

***Proposed Motion: Adopt revised MHSOAC Plan Review Processes for all MHSA components***